

**MINUTES OF THE MEETING OF THE
MARY BALL WASHINGTON REGIONAL COUNCIL**

May 31, 2017
Rappahannock Community College
Warsaw, Virginia

MEMBERS PRESENT AND VOTING: Chair – William Beale, Wally Beauchamp, Elizabeth Crowther, Bruce Davis, Jeron Hayes, Lisa Hull, Mike Jenkins, Kim McClellan, Leslye McDade Morrison, Anne Richardson, Bryan Teliarferro, John Wells

MEMBERS ABSENT: Vice-Chair – Carlton Revere, Lou Belcher, Mike Broz, Kent Farmer, Darryl Fisher, Troy Paino, Deidre Powell-White

OTHERS IN ATTENDANCE: Eric Gregory, Lewie Lawrence, Bill Newborg, Liz Povar

STAFF: GWRC – Kate Gibson, Tim Ware

CALL TO ORDER:

Mr. Beale called the meeting to order at 11:00 am with a quorum present.

APRIL 6, 2017 MEETING MINUTES APPROVAL

Ms. Crowther moved to approve the April 6, 2017 Meeting Minutes, and Mr. Davis seconded the motion. The motion passed unanimously.

BYLAWS APPROVAL

Ms. Crowther moved to approve the Bylaws, and Mr. Beauchamp seconded the motion. The motion passed unanimously.

BUDGET DISCUSSION & APPROVAL

Mr. Ware presented the initial budget for the \$650,000 in capacity building funds. The budget includes \$61,100 for administration and \$139,890 for direct planning expenses, including \$95,990 for the Economic Growth and Diversification Plan. \$444,010 is budgeted for project reserves, as any capacity building funds not expended on administration or direct planning expenses can be used for regional project grants. The budget will be submitted to the State Board for approval at its June 13, 2017 meeting. GWRC may have to revise the budget upon feedback from DHCD, and will bring any changes back to the Regional Council.

Mr. Davis moved to approve the budget, and Mr. Jenkins seconded the motion. The motion passed unanimously.

SUPPORT AGREEMENT DISCUSSION & APPROVAL

Mr. Ware presented the draft support agreement between the Regional Council and GWRC, which was drafted by Eric Gregory of Hefty Wiley & Gore. Mr. Jenkins proposed two grammatical edits to the document.

Mr. Jenkins moved to approve the support agreement as amended, and Ms. Crowther seconded the motion. The motion passed unanimously.

ECONOMIC GROWTH & DIVERSIFICATION PLAN CONSULTANT SELECTION

Ms. Gibson overviewed the proposal evaluation process for the Economic Growth and Diversification Plan. GWRC posted a Request for Proposals on April 28, with proposals due May 14. Proposal Evaluation Committee members reviewed the 4 proposals received, and met on May 24 to share their evaluations and make a final determination. The Proposal Evaluation Committee made the decision to recommend Mangum Economics to the full Regional Council, with George Mason University as the second choice.

Ms. Richardson moved to select Mangum Economics, with George Mason University as second choice, to prepare the Economic Growth and Diversification Plan. Ms. Hayes seconded the motion. The motion passed unanimously.

ECONOMIC GROWTH & DIVERSIFICATION COMMITTEE DISCUSSION

Ms. Gibson informed the Regional Council that Mangum Economic's proposal calls for 5 meetings of the Council in 10 weeks, and asked if the Council wanted to create a committee to oversee the Economic Growth and Diversification Plan development. The Council determined it would be better for all Council members to be involved, and decided not to form a committee.

MEETING SCHEDULE

Ms. Gibson and Mr. Ware will meet with Neal Barber, who is the point of contact for the Mangum Economics proposal, and will then send the Regional Council a schedule for future meetings.

PUBLIC BODY REQUIREMENTS

Mr. Beale suggested that Mr. Gregory give a brief presentation on the requirements of public bodies during the remainder of the meeting time. Mr. Gregory explained that as a subcommittee of the State GO Virginia Board, the Regional Council is a public body and subject to FOIA requirements. All meetings and records of the Regional Council are open to the public.

ADJOURNMENT

Being no further business, the meeting was adjourned at 12:40 pm.

Respectfully submitted,
Kate Gibson, Senior Planner
George Washington Regional Commission