



MEETING OF THE GEORGE WASHINGTON REGIONAL COMMISSION

June 19, 2017, 6:00 p.m.

The Robert C. Gibbons Conference Room
406 Princess Anne Street, Fredericksburg, Virginia

AGENDA

- 6:00 p.m.**
1. **Call GWRC Meeting to Order** – Chairman Jeffrey Black
 2. **Pledge of Allegiance**
 3. **Determination of Quorum** – Executive Director Tim Ware
 4. **Approval of GWRC Agenda (ACTION ITEM)**
 5. **Approval of Minutes of GWRC Meeting of May 15, 2017 (ACTION ITEM)**
 6. **Public Involvement**
Comments and questions from members of the public are welcome at this time.
 7. **Draft Financial Report**
 8. **Executive Director’s Report**
 9. **Old Business**
 - a.) Approval of Resolution No. 17-12, Approving the Fiscal Year George Washington Regional Commission Annual Budget – Mr. Tim Ware
 - b.) Approval of Resolution No. 17-13, Approving the Slate of Officers to Serve in Fiscal Year 2018 – Mr. Tim Ware
 - c.) GWRC Involvement with Opioid Issue – Mr. Tim Ware
 10. **New Business**
 - a.) Legislative Agenda – Mr. Eldon James, Eldon James & Associates
 - b.) Approval of Resolution No. 17-14, Recognizing the Dedicated Service of Jeffrey Black – Mr. Matthew Kelly
 - c.) Other New Business (*if any*)
 11. **Closed Session**
- 6:50 p.m.**
12. **Adjourn GWRC Meeting**
Next GWRC meeting: August 21, 2017



5.) Approval of Minutes of GWRC Meeting of May 15, 2017

**MINUTES OF THE MEETING OF THE
GEORGE WASHINGTON REGIONAL COMMISSION**

May 15, 2017

The Robert C. Gibbons Conference Room
406 Princess Anne Street, Fredericksburg Virginia

MEMBERS PRESENT AND VOTING: Chair – Jeff Black, **Caroline County; City of Fredericksburg:** Matt Kelly & Billy Withers; **Caroline County:** Nancy Long; **King George County:** Ruby Brabo & Jim Howard; **Spotsylvania County:** Greg Benton (In at 6:08 p.m.) & Paul Trampe; and **Stafford County:** Meg Bohmke & Laura Sellers

MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: Todd Horsley, DRPT; Bob Schneider & Chuck Steigerwald, PRTC; & Rupert Farley – CTAG (In at 6:13 p.m.)

STAFF: Tim Ware, Executive Director; Paul Agnello & Nick Quint, FAMPO; Kate Gibson & Samantha Shoukas, CoC; and Diana Utz, Leigh Anderson & JoAnna Roberson, GWRC

CALL TO ORDER:

Mr. Black called the meeting to order at 6:03 p.m. with a quorum present; which was followed by the Pledge of Allegiance.

APPROVAL OF GWRC MEETING AGENDA

Upon request made by Mr. Black, item 10g (New Business category), was amended to include discussion of performance evaluation for Mr. Tim Ware, Executive Director. Mr. Black stated that Mr. Ware's performance evaluation for FY2016 occurred in the fall. Mr. Black requested that Ms. Bohmke forward him a copy of the evaluation form used by Stafford County and Mr. Black will circulate a copy to all members. Mr. Black stated he was requesting the Commission to consider having Mr. Ware's evaluation be re-aligned to occur with the fiscal year calendar time frame.

Upon motion by Mr. Kelly and seconded by Ms. Brabo, with all concurring, the agenda was approved as amended.

APPROVAL OF GWRC MEETING MINUTES (April 17, 2017) - (Action Item)

Upon motion by Mr. Kelly and seconded by Ms. Brabo, with Mr. Black abstaining, and all others in consensus, the minutes from the April 17th meeting were approved as submitted.

PUBLIC INVOLVEMENT - None

DRAFT FINANCIAL REPORT

Mr. Ware advised that the Financial Report is included in tonight's agenda packet. Mr. Ware advised that GWRC has \$336,658.76 in assets and \$141,296.46 in liabilities. Mr. Ware relayed that the Commission is financially sound and positively moving forward.

EXECUTIVE DIRECTOR'S REPORT

Mr. Ware advised that next month the elections for GWRC will occur. Mr. Ware stated that the following localities are in line for the next succession: City of Fredericksburg – Chair; County of Stafford – First Vice-Chair; County of Spotsylvania – Second Vice-Chair; County of King George – Treasurer & County of Caroline – Secretary. Mr. Ware stated the succession of officers could remain as is or the Commission could amend accordingly. Upon motion by Mr. Withers and seconded by Ms. Bohmke, with all in consensus, the decision was made to move-up the succession for next year's appointments as it currently stands. Mr. Ware asked that the localities advise him by month end as to which commission member will be representing their specific jurisdiction.

Mr. Ware relayed that the upcoming June GWRC meeting will be focusing primarily on developing a legislative agenda to be submitted to the General Assembly. Mr. Ware advised that Mr. Eldon James, the region's legislative liaison, will be at the June meeting. Mr. Ware stated that Mr. James will be compiling a list of agenda items expressed from the Commission that will be communicated to the General Assembly.

Mr. Kelly stated that discussions were held last year and it is his recommendation that the Commission be more specific this year with requests to be submitted for consideration by the General Assembly.

Ms. Bohmke stated that she felt it is important for delegates to be fully apprised on the transportation issues that are facing the region. Ms. Bohmke stated other critical issues for consideration would be Gas Tax floors being implemented, regional opiate discussion, etc.

Ms. Bohmke advised that a regional commission meeting is scheduled for June 22nd in Louisa beginning at 5:30 p.m. Ms. Bohmke relayed that efforts are being made to coordinate a later start time since the meeting is occurring outside of the region. Ms. Bohmke advised that the purpose of the meeting is to discuss legislative issues affecting the region.

Mr. Withers stated that he serves on the VML commission and he too would be willing to compile a list of issues, requests, etc. to be submitted to this organization as well. Mr. Withers asked that if members have anything they would like to be addressed, to please forward this information to him by month-end.

Mr. Black stated that for Caroline County, transportation issues are not the highest concern or priority. Mr. Black stated that for their jurisdiction, internet and broadband enhancement opportunities are the most pressing concerns.

Ms. Long stated that the internet issue is one that the Commission voted on as being a top priority item that all jurisdictions were in support of moving forward in a regional manner. Ms. Brabo stated that for most localities internet plans are already completed so consolidation may not occur regionally until FY2018. Ms. Brabo stated that she felt it was important to have a specific organization designated to oversee and verify the services that are claimed to be provided are actually materializing.

Mr. Ware advised that the Local Emergency Planning Committee is not prepared to offer a budget at this time. Mr. Ware stated that the State/Federal representatives have not diligently participated in meetings that have been held. Mr. Ware relayed that the local representatives are participating and are still meeting regularly. Mr. Ware stated that Emergency Plan is to be approved in July.

Mr. Ware relayed that Mr. Robinson was in the hospital and has been released and is now doing well. Mr. Ware also advised that Ms. Kate Gibson has been promoted to Senior Planner and along with continuing with her CoC duties; she now will be serving as staff member to the Go Virginia program.

Mr. Ware stated that Samantha Shoukas has been hired and is GWRC's new Vista volunteer for the upcoming year. Mr. Ware also relayed that Mr. Quint has been promoted internally to Principal Planner and that FAMPO will be hiring two new part-time employees as well.

Mr. Ware distributed brochures on the Native Plants for Central Rappahannock Virginia. Mr. Ware relayed the brochures are nicely done and are informative and there is plenty of surplus on hand should any member need additional copies.

OLD BUSINESS – None

NEW BUSINESS

a.) GWRC 2018 Preliminary Annual Budget – Mr. Tim Ware

Mr. Ware advised that the total budget for FY2018 will be \$2,958,005 which represents a \$343,952 increase from FY2017. Mr. Ware stated that local government contributions are budgeted at \$225,499 based on a per capita request of \$0.6433. Mr. Ware stated the per capita locality request has remained consistent over the last several years.

Mr. Ware stated that the total discretionary/local contributions equal \$302,059 and this figure comes from local dues and \$75,000 allocation from the State for the Commission being a PDC. Mr. Ware stated that after satisfying local match requirements and program support, the agency will realize of surplus of approximately \$82,199. Mr. Ware stated this is positive as five years ago; the Commission was \$105,000 in the red.

Mr. Ware relayed that staffing levels will be set at 12 full-time employees and 1 part-time employee. Mr. Ware stated this is an increase of 1 full-time equivalent that will be shared between FAMPO and Planning Services. Also, the Rideshare Coordinator's position will increase from part-time to full-time status. Mr. Ware advised that a 3% cost of living rate increase is requested for all employees.

Mr. Ware stated that GwRide Connect will realize a budget decrease of \$11,235. This decrease is a result of CMAQ allocations being lower. In addition, an increase of the DRPT grant will result in a 5% rate being submitted. Mr. Ware stated that FAMPO funding will increase by \$307,183 as a result in RSTP funding allocations increasing. Mr. Ware relayed that \$180,000 can be carried over to FY2019.

Mr. Ware advised that the Planning Services and Homeless Services revenues will increase by \$44,826 because of assumption of the Go Virginia Initiative. Mr. Ware stated that with the cost savings measures put in to place during FY2014 this department continues to be self-sustaining. Mr. Ware advised that end-of-year breakdowns by most departments will result in surpluses.

Mr. Ware advised that the fringe benefits will increase by approximately \$38,000 which is due to a modest increase in health insurance premiums and an increase in staffing levels. Mr. Ware stated that GWRC participates in Stafford County's Health Insurance Plan and the overall fringe benefit rate is increasing by 0.49%.

Lastly, Mr. Ware stated that indirect cost will increase by approximately \$40,000 for FY2018. This increase is due to an increase in occupancy costs as well as inclusion of legal service now on retainer. Also, due to the age of building furniture and fixtures, \$15,000 will be budgeted to begin replacement of worn out items and the indirect cost rate is decreasing by 3.44%.

Ms. Bohmke asked how the 3% cost of living increases compares to the individual localities. Mr. Black and Ms. Brabo stated that for Caroline and King George counties, their budgets are not approved yet. Mr. Kelly stated the City of Fredericksburg's budget is approved and completed a 6% rate for correction coming from a city-wide compensation study for an additional 1.58 COLA. Mr. Trampe advised that Spotsylvania's rate equaled 2.8% with salary studies being implemented as well. Ms. Sellers asked if salary studies were done here. Mr. Ware stated that it is hard to do salary studies for a PDC because they only comparison available is with other PDC's.

Upon motion by Mr. Kelly and seconded by Ms. Sellers, with all concurring, the FY2017 GWRC regional budget was approved.

- b.) Approval of Resolution No. 17-10, Approving Lease Agreement at 406 Princess Anne Street – Mr. Tim Ware

Mr. Ware advised that the existing lease on the office space housed at 406 Princess Anne Street expires on June 30, 2017. Mr. Ware stated that both the Commission and the land owners desire to renew the lease for an additional 5-year period. Mr. Ware relayed that a 3% lease increase will be included but all other terms of original lease will remain in place.

Upon motion by Ms. Brabo and seconded by Ms. Sellers, with all concurring, Resolution No. 17-10 was adopted by the George Washington Regional Commission at the May 15th meeting.

- c.) Vanpool Alliance Update – Mr. Charles Steigerwald, Potomac & Rappahannock Transportation Commission (PRTC)

Mr. Chuck Steigerwald with PRTC introduced PRTC's new director, Mr. Bob Schneider. Mr. Steigerwald stated that Mr. Schneider was looking forward to meeting members from the respective organizations and that PRTC is glad to have him on board.

Mr. Steigerwald provided a presentation on the Vanpool Alliance program. Mr. Steigerwald stated this program is a partnership between GWRC, Northern Virginia Transit Commission (NVTC) and Potomac Rappahannock Transportation Commission (PRTC). Mr. Steigerwald stated that PRTC serves as the administrative home site.

Mr. Steigerwald stated the purpose of the program is to capture and report vanpool data to the National Transit Database which results in additional federal formula funds being allocated to the region. Mr. Steigerwald relayed that this region is the first to develop a comprehensive dataset for vanpool operations.

Mr. Steigerwald stated that since the program's inception, participants have logged 1.6 billion passenger miles and over 3.5 million individual passenger trips since the data began being compiled over a year ago.

Mr. Steigerwald relayed that the program began with 200 vanpools initially enrolled and currently we have 622 enrolled vanpools. Mr. Steigerwald stated there have been 740 applications submitted to the data base. Ms. Bohmke asked for the top 3 reasons why a van pool application was denied.

Mr. Steigerwald stated that in order to apply, van pools need to be operating within specific regions along the I-95 corridor. For van pools leaving from Fredericksburg going to Dahlgren, this would be a region that would not be applicable because it does not cover the I-95 corridor on the daily commute.

Mr. Steigerwald relayed that due to the age and mileage of some of the van pools in the region that this also eliminates them from being eligible to be part of the program. Lastly, van pool ridership has to be in compliance with active insurance requirements and needs to be at least 50% capacity ridership full.

Mr. Steigerwald stated that van pools come from everywhere across the state with even one leaving from Newport News, Virginia going daily into the District. Mr. Steigerwald advised that 14% come from NVTC; 17% from PRTC; 21% from Culpeper/Warren counties; & 48% from the GWRC region.

Mr. Steigerwald stated that another reason the program has been successful here is that we have over 48 vendors and vendors make the program unique. Other agencies that have a van pool NTD program in place have 1-2 vendors.

Mr. Steigerwald stated that the van pool alliance program generates earnings for both GWRC & PRTC in the amount of \$1 m annually & NVTC earning \$2 m annually. Mr. Steigerwald advised that the program is a matched funding revenue source but matches can be eligible from “soft matches” that do not specifically require cash matches.

Ms. Sellers asked if this region has the largest percentage of van pools participating then why does NVTC receive double the revenues. Mr. Kelly answered by giving an overview of the program start-up funding. There was a feasibility study done at a cost of \$200,000. The cost of this study was paid for by both GWRC & NVTC (\$100,000 per entity). The study was managed by PRTC. The initial start-up fees for the Vanpool Alliance program were supplied by a grant from DRPT. However, there was a monetary shortfall in the DRPT grant which was fronted by both NVTC & PRTC, with an interest-free loan to cover GWRC’s portion of the shortfall. The shortfall deficit for GWRC was provided by NVTC & PRTC, with the understanding that once the revenues began coming back to the region, that both NVTC & PRTC would be reimbursed before GWRC has use of the generated revenues. It was estimated that after the first two years of the program being implemented and NVTC/PRTC being reimbursed, this region would begin to receive the additional annual revenues in FY2018.

Mr. Agnello asked when the best guess of when FY2018 funding would become available. Mr. Steigerwald stated probably not until year end of June 2018. Mr. Steigerwald stated the program implemented here ranks in the State of Virginia as in the top 5 in the top ten agencies nation-wide.

Mr. Steigerwald stated that accompanying the presentation is a request for adoption of Resolution No. 17-11. Mr. Steigerwald advised that the Resolution provides technical amendments to the original MOU of the understanding for forming a vanpool alliance. Mr. Steigerwald stated that both NVTC and PRTC have already adopted their revised Resolution and are asking that GWRC do the same.

d.) Approval of Resolution No. 17-11, to Adopt Technical Amendments to the Memorandum of Understanding (MOU) Forming the Vanpool Alliance – Mr. Tim Ware

Upon motion by Ms. Brabo and seconded by Ms. Sellers, with all in consensus, Resolution No. 17-11 was adopted by the George Washington Regional Commission at the May 15th meeting.

e.) Opioid Forum Update – Ms. Laura Sellers

Ms. Sellers stated she attended the recent opioid forum held in Fredericksburg. Ms. Sellers stated that it is critical to define the epidemic and get information out to the community. Ms. Sellers relayed that the forum leaders are looking for a management entity to oversee and guide the members in a positive direction for moving forward. Ms. Sellers stated this is an item that the commission agreed on as one of regional significance and importance and is the interest there for GWRC to be the lead entity?

Ms. Brabo asked for Mr. Ware to meet with the committee and determine what their mission is and to determine what they would want a lead entity to do and be responsible for. Ms. Brabo stated that it appears the committee wants elected officials to now be involved; however, elected officials were not invited to be a part of the forum. Ms. Brabo stated that Social Service directors and those in the medical fields as part of their “day” jobs were invited to participate in the forum.

Mr. Kelly concurred that the mission needs to be clarified but does think GWRC is the organization that should be steering the committee. Mr. Withers stated that not only determining the mission but the funding needed should also be clarified. Ms. Sellers stated that both federal and state funding would be allocated to the committee but she did not know what, if any, local funds would be needed at this time.

Ms. Bohmke stated that she participated in the evening forum and she feels it is essential to have the medical expertise from the community to be involved. Ms. Bohmke stated this is an issue that continues to grow regionally and is one that we cannot walk away from and ignore the needs.

Ms. Sellers stated the biggest thing we can do regionally is focus on what can be changed state-wide or federally to be a voice for the medical profession. Ms. Long stated that moving forward with a regional drug court was also one of the Commission’s goals so she too does not think the issue can be ignored.

Mr. Black asked if the committee was engaging the local school boards and school systems because this is the first place information should be dispensed from. Mr. Withers concurred with Ms. Brabo’s point of having staff to do further research. Mr. Withers asked that Mr. Ware determine expectations, funding needs, mission, etc. and the matter could be re-addressed at the June meeting.

f.) Regional Transportation Authority (RTA) Discussion – Mr. Paul Agnello

Mr. Agnello stated that the RTA discussion was going to be held in more depth at the FAMPO meeting but wanted to apprise GWRC as well. Mr. Agnello stated that as Smart Scale projects continue to become more competitive, with lesser funding dollars available, that regions need to look for alternative funding options. Mr. Agnello stated that Smart Scale applications are scored higher if leveraged funding to a project is available.

Mr. Agnello stated that currently only the NOVA and Hampton Roads areas have additional revenue sources in place that the rest of the State does not have available. Mr. Agnello stated that the State has advised that localities need to provide more leveraged funding to major projects in order for them to be considered in future rounds of the Smart Scale process. Mr. Agnello stated that the Chamber of Commerce is also in favor of the region forming a Regional Transportation Authority (RTA). Mr. Agnello advised the Chamber is conducting a forum on this topic on June 1st.

Mr. Agnello stated there are several potential sources for creating additional transportation revenues. The three main options are as follows:

Legislatively updating the 1986 District Grant formula for Smart Scale to be less focused on city/town populations within the district

Mr. Agnello stated the assumption of \$500 m in statewide District Grant funds are available, this could generate an additional \$5 m per Smart Scale cycle for the Fredericksburg District. Mr. Agnello advised that the way this program is set-up, only is beneficial to the City of Fredericksburg and the town of Colonial Beach. Mr. Agnello stated that other localities may have the population requirements but because they are not a city or town, they are not eligible. If the focus is geared to a region just based on population, other regions may qualify.

Regional Motor Fuels Tax Floor (VRE Gas Tax Floor in FAMPO)

Mr. Agnello stated that if tax floors were implemented, the City of Fredericksburg and the Counties of Spotsylvania and Stafford could generate an additional \$5.5 m per year for the FAMPO jurisdictions. This estimated additional revenue would be approximately \$158 m between allocated between FY2018 and the horizon years of FY2045.

Creating a Regional Transportation Authority

Mr. Agnello stated this is the option being utilized by NOVA and Hampton Roads and the largest category whereby additional funding is generated is with an increase in sales tax revenues. Mr. Agnello stated the State of Virginia has a 5.3% tax base. By establishing a RTA, both NOVA and Hampton Roads have a 6% sales tax base. By creating an RTA, the region could generate an additional \$35 m per year, beginning in FY2018. The estimated additional revenue that could be generated between FY2019 and VY2045 could be \$1.3 b. Mr. Agnello stated that for an RTA to be established within the region, the entire region does not have to be in support. Mr. Agnello stated that RTA requires two adjacent jurisdictions to be in support of an RTA being established. Mr. Agnello stated that the jurisdictions have to be adjacent in order to be eligible so therefore the City

of Fredericksburg and Caroline County could not form an RTA because they are not adjacent. However, the City could form one with either Spotsylvania or Stafford counties. Mr. Agnello stated that due to the fact that the region does not have a floor set from revenues received from the VRE gas tax, the FAMPO region lost \$10,871,862 revenue dollars this year and the projected loss from FY2017 to FY-2045 would be \$157,643,000.

Mr. Agnello stated that an RTA receives additional revenues from Transient Occupancy taxes of 2% as well. Mr. Agnello stated these revenues come from hotel occupancy within a region. Mr. Agnello stated the tax generated from this option is relatively small but still another avenue to consider. Mr. Agnello stated the largest revenue source is the 0.7% regional sales tax classification.

In closing, Mr. Agnello stated that extra transportation revenues could be used as leveraged revenue in the Smart Scale process; could help get larger regional projects funded; and could help in getting local District Grant projects funded.

Mr. Agnello stated that the Chamber of Commerce is hosting a community conversation forum on our transportation crisis. The forum is scheduled for June 1st from 8:30- 10:30 a.m. The meeting will be held at Life care Medical Transports at 1170 International Parkway, Fredericksburg, VA. 22406.

Mr. Agnello stated that all GWRC jurisdictions have been invited and asked to send a representative. Ms. Bravo asked if an authority is approved how are funds applied. Mr. Agnello stated that funding is 70% standard and 30% excess.

Ms. Bohmke asked for staff to provide historical data from the 2014 legislature that discusses regional transportation authorities and details the type of projects that can be created with RTA monies.

g.) Other New Business – Performance Evaluation, Mr. Tim Ware – Mr. Jeff Black

Mr. Black stated that Mr. Ware's performance evaluation last year was completed in the fall. He is requesting that this year it be done to coincide with the yearly fiscal calendar schedule so that it can be an annual time for review. Mr. Black asked if Ms. Bohmke would forward him a copy of the performance evaluation that Stafford County uses and Ms. Bohmke stated she would get a copy to Mr. Black. Mr. Black stated that once he is in receipt, he will forward a copy to each member and the commission can plan to conduct the performance evaluation review for Mr. Ware at the June meeting.

ADJOURN GWRC MEETING - The May 15th GWRC meeting was adjourned at 7:16 p.m. The next meeting will be held on June 19, 2017.

Respectfully Submitted,

Timothy Ware, Executive Director
(Draft Minutes prepared by JoAnna Roberson)

DRAFT



7.) Draft Financial Report

Balance Sheet

George Washington Regional Commission

Period From : 07/01/16 to 05/31/17

Run Date: 6/13/17

Run Time: 1:41:56 pm

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Assets:

10300	Union First Market Bank Operating	2,516.23
10301	AdVANtage Vanpool Insurance	13,967.55
10400	Petty Cash	75.00
10800	Union First Market MMA	5,836.26
11100	Accounts Receivable	247,002.55
15400	Furniture,fixtures&equipment	88,160.00

Total Assets:

\$357,557.59

Liabilities:

20000	Accounts Payable	117,289.87
21000	Payroll Liability-Leave Balances	47,311.00
27711	Loan Payable UnionBank	66,832.26

Total Liabilities:

\$231,433.13

Projects

30000	Unrestricted Net Assets	96,318.61
31016	FTA 5303 FY 2016	-3,610.89
31017	FTA 5303 FY 2017	3,873.88
31200	FHWA PL	-7,198.63
31216	VDOT MPO/PL FY 2016	8.54
31417	RSTP FY2017	3,228.99
31479	Bike study	-6,824.37
31500	USHUD HMIS CoC	-2,046.54
31501	HMIS Conversion	-4,357.23
31503	HUD CoC Planning FY17	-583.71
31552	Contium of Care FY 2016	-1,920.92
31553	FY 2017 CoC DHCD	-5,198.39
31560	VDHA VISTA	-4,000.00
31617	SPR Rural Transportation FY 2017	-101.17
31717	CMAQ 103685	-209.94
31806	Dept Forestry - Forest Retention Study	500.00
31807	USDA Haz Mitigation	-32,854.00
31810	DEQ PortRoyal Pier	-4,252.50
31811	DEQ Native Plants	-12,548.95
31816	CZM T/A/ FY 2016	-3,984.30
31817	CZM Technical Assistance 2017	-1,429.80
34000	DHCD Planning	66,783.50
34003	GoVA	1,507.57
34103	AdVANtage Self-Insurance Pool	-2,562.88
34117	Rideshare FY 17	-20,927.44
37000	Local Allocations	53,010.50
38000	HMIS User Fee	-181.80
38016	Legislative Liaison pass thru	1,718.75
38018	AdVANtage Insurance	13,967.55

Total Projects

\$126,124.43

Total Liabilities and Projects

357,557.56

Balance Sheet

George Washington Regional Commission

Period From : 07/01/16 to 05/31/17

Run Date: 6/13/17
Run Time: 1:41:56 pm
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Net Difference to be Reconciled	<u>\$0.03</u>
Total Adjustment	<u>\$0.03</u>
Unreconciled Balance	<u>\$0.00</u>

Reconciling Items

(1)	Paid Salaries are	699,506.94	
	Timesheets show	699,506.98	
	Difference		0.04
(2)	Leave accrued this year	0.01	
(3)	Fringe Pool is	234,765.52	
	Fringe allocated	234,765.52	
	Difference		0.00
(4)	Indirect Pool is	425,824.69	
	Indirect Allocated	425,824.67	
	Difference		-0.02
	Total adjustments		<u>\$0.03</u>

Agencywide Line Item Revenues and Expenditures

George Washington Regional Commission

Run Date: 06/13/2017
Run Time: 2:08:06 pm
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Period: 07/01/2016 to 06/30/2017

Without Indirect Detail

Code & Description		Budget	Current	YTD	Un/Ovr	% Bud
Revenues						
45100	REV-Federal Contracts/Fees	1,287,274.00	0.00	1,336,583.95	-49,309.95	103.83%
45200	REV-State Contracts/Fees	1,018,851.00	3,611.41	313,621.55	705,229.45	30.78%
45202	State Technical Assistant	75,971.00	0.00	0.00	75,971.00	0.00%
45300	REV-Local Government Contract	223,383.00	0.00	223,383.00	0.00	100.00%
45400	REV-Miscellaneous Revenue	0.00	0.00	50.00	-50.00	0.00%
45500	REV-HMIS User Fees	0.00	0.00	2,967.50	-2,967.50	0.00%
45700	REV-Other Income	8,574.00	0.00	2,450.00	6,124.00	28.57%
45701	NativePlant donations	0.00	0.00	1,500.00	-1,500.00	0.00%
47600	pass thru AdVANtage	0.00	0.00	381,346.60	-381,346.60	0.00%
	Revenues	2,614,053.00	3,611.41	2,261,902.60	352,150.40	86.53%
Expenses						
50000	Salaries	571,850.00	0.00	515,561.78	56,288.22	90.16%
50500	Fringe Benefits	207,690.00	0.00	166,329.55	41,360.45	80.09%
59700	Indirect Costs	449,700.00	0.00	425,824.67	23,875.33	94.69%
67560	Consulting Services	776,665.00	22,208.80	519,977.55	256,687.45	66.95%
81100	Supplies Expense	5,000.00	0.00	1,749.20	3,250.80	34.98%
81600	Equipment, Rental, & Maintenance	24,250.00	0.00	8,026.88	16,223.12	33.10%
81601	HMIS system	9,594.00	0.00	0.00	9,594.00	0.00%
81620	Equipment Purchase	0.00	0.00	12,622.49	-12,622.49	0.00%
81700	Printing & Copying	0.00	0.00	8,197.17	-8,197.17	0.00%
81750	Public Relations	0.00	798.00	17,408.68	-17,408.68	0.00%
81751	Van Pool Assistance	45,000.00	0.00	900.00	44,100.00	2.00%
81752	Leased Spaces	33,825.00	2,860.00	34,020.00	-195.00	100.58%
81760	RideShare Van Subsidies/GRH	15,000.00	600.00	9,550.00	5,450.00	63.67%
81770	Marketing/Educationhj	150,000.00	0.00	130,568.36	19,431.64	87.05%
81780	AdVANtage Self Insurance	0.00	0.00	12,007.00	-12,007.00	0.00%
83000	Travel/Training	27,216.00	497.56	7,689.99	19,526.01	28.26%
83100	Travel	19,525.00	203.41	3,842.63	15,682.37	19.68%
83200	Conference, Convention, & Meetin	0.00	577.63	13,131.09	-13,131.09	0.00%
85300	Membership Dues-Organization	0.00	0.00	3,113.43	-3,113.43	0.00%
93010	Legislative Liaison Income	0.00	0.00	-37,250.00	37,250.00	0.00%
93020	Legislative Consultant Expenses	0.00	0.00	39,022.54	-39,022.54	0.00%
95000	RRBC Expenses	0.00	250.00	-3,191.29	3,191.29	0.00%
97000	AdVANtage	0.00	0.00	367,379.05	-367,379.05	0.00%
	Expenses	2,335,315.00	27,995.40	2,256,480.77	78,834.23	96.62%
	Agency Balance	278,738.00	-24,383.99	5,421.83		



**9a.) Approval of Resolution No. 17-12, Approving the Fiscal Year 2018
GWRC Budget**



George Washington Regional Commission
406 Princess Anne Street
Fredericksburg, Virginia 22401
(540) 373-2890
Fax (540) 899-4808
www.gwregion.org

Jeff Black
Chairman

Tim Ware
Executive Director

RESOLUTION NO. 17-12

APPROVING THE FISCAL YEAR 2018 GEORGE WASHINGTON REGIONAL COMMISSION BUDGET

WHEREAS, the George Washington Regional Commission (“the Commission”) is the Planning District Commission serving the City of Fredericksburg and Caroline, King George, Spotsylvania and Stafford counties, known together as Planning District 16, and

WHEREAS, the Commission in its sister agency, the Fredericksburg Area Planning Organization, carry out a program on behalf of its members and in cooperation with its federal, state and local partners, and;

WHEREAS, the Commission prepares an annual budget containing revenue summary and expenditure plan to carry out its work program.

NOW, THEREFORE, BE IT RESOLVED by the George Washington Regional Commission that it hereby approves the Fiscal Year 2018 Budget, which is attached hereto and which shall be included in the minutes of the Commission meeting of June 19, 2017.

Adopted by the George Washington Regional Commission at its duly called meeting of June 19, 2017 in the City of Fredericksburg, Virginia, a quorum being present.

Jeff Black, Chairman

June 19, 2017



**GEORGE
WASHINGTON**

REGIONAL COMMISSION

2018

ANNUAL

BUDGET

June 19, 2017

GEORGE WASHINGTON REGIONAL COMMISSION
2017/2018 ANNUAL BUDGET HIGHLIGHTS

- The total budget of \$3,108,406 represents a \$494,353 increase from the previous fiscal year.
- Total Local Governmental contributions are budgeted at \$225,499 based on a per capita request of \$0.6433.
- Total Discretionary/Local Contributions equals \$302,059. After satisfying local match requirements and program support, the agency will realize a surplus of \$82,199.
- Staffing levels will set at 12 full time employees and 1-part time employee. This is an increase of 1 full-time equivalent to be shared between FAMPO and Planning Services as well as increasing the Rideshare Coordinator from part time to full time. Considerations have been made to allow for a 3% cost of living increase for employees.
- Provisions have been made to promote Mr. Nick Quint to Principal Planner.
- GwRide Connect will realize a budget decrease of \$11,235. This decrease is a result of the CMAQ allocation. In addition, an increase of the DRPT Grant of 5% has been submitted.
- FAMPO funding will increase by \$307,183. It is anticipated that \$180,000 can be carried over to FY 2019. The increase is primarily the result of additional RSTP Funding
- Planning Services and Homeless Services revenue will increase by \$195,816 because of assumption of the Go Virginia Initiative. With the cost savings measure put in to place during FY 2014 the department continues to be self-sustaining.
- Fringe Benefits will increase by approximately \$38,254 for the coming year This is due to a modest increase in health insurance premiums. The increase in costs is also due to an increase in staffing levels. GWRC currently participates in the Stafford County Health Insurance Plan. The overall Fringe Benefit rate is increasing by 0.49%.
- Indirect Cost will increase by approximately \$40,295 for Fiscal Year 2018. This increase is due to an increase in occupancy costs as well as inclusion of legal services now on retainer. In addition, due to the age of building furniture and fixtures \$15,000 will be budgeted to begin replacement of worn items. The Indirect Cost rate is decreasing by 3.44%.

GEORGE WASHINGTON REGIONAL COMMISSION
 2018 BUDGET
 DEPARTMENTAL FORECAST

	<u>GWRIDE CONNECT</u>	<u>FAMPO</u>	<u>PLANNING SERVICES</u>	<u>HOMELESS SERVICES</u>	<u>UNALLOCATED</u>	<u>TOTAL</u>
REVENUES						
Federal	\$ 225,000	\$ 1,709,436	\$ 125,241	\$ 65,627		\$ 2,125,304
State	384,954	62,705	200,990	25,000		673,649
Local Dues	\$ 225,499	96,238	77,206	5,848	18,588	225,499
State Technical Assistance	\$ 75,971		11,771	589	63,611	75,971
Other Revenue				7,983		7,983
Total Revenue	\$ 706,192	\$ 1,849,347	\$ 343,850	\$ 126,818	\$ 82,199	\$ 3,108,406
EXPENDITURES						
<u>Personnel Expenditures</u>						
SALARY	\$ 198,618	\$ 376,330	\$ 44,950	\$ 40,349		\$ 660,247
FRINGE	36.81% 73,107	138,519	16,545	14,852		\$ 243,023
INDIRECT	54.25% 147,401	279,288	33,359	29,944		\$ 489,993
Personnel Expenses	\$ 419,127	\$ 794,137	\$ 94,854	\$ 85,145		\$ 1,393,263
<u>Other Expenditures</u>						
Consulting	\$ -	769,300	215,378			\$ 984,678
Marketing/Education	155,355		5,000			\$ 160,355
Subsidies						\$ -
Travel	4,000	13,000	4,206	2,906		\$ 24,112
GRH Local						\$ -
Van Start	15,000					\$ 15,000
Van Start/Save						\$ -
Leased Spaces	33,850					\$ 33,850
Training		10,000	7,000	17,983		\$ 34,983
Equipment		15,000				\$ 15,000
Supplies		30,000	9,250			\$ 39,250
Other	60,132	29,000	7,650			\$ 96,782
HMIS System						\$ -
Pass-Thru						\$ -
Total Other Exp.	\$ 268,337	\$ 866,300	\$ 248,484	\$ 20,889		\$ 1,404,010
Total Expenditures	\$ 687,464	\$ 1,660,437	\$ 343,338	\$ 106,034	\$ -	\$ 2,797,273
Surplus/(Deficit)	\$ 18,728	\$ 188,910	\$ 512	\$ 20,784	\$ 82,199	\$ 311,133

DISCRETIONARY/LOCAL SOURCES

Dues	\$ 225,499
Reduction by Local Governments	-
State DHCD	75,971
Total	\$ 301,470
<u>Uses</u>	
GWRide Connect	\$ 96,238
FAMPO	\$ 77,206
Planning	\$ 17,619
Homeless Services	\$ 28,208
Total Used	\$ 219,271
REMAINING	\$ 82,199

GWRC
 Indirect Cost Allocation-Provisional
 FY 2018

6/5/2017

	<u>Salaries</u>	<u>Indirect</u>	<u>g&a</u>	<u>Total</u>	
Total Salaries	\$ 865,785			\$ 865,785	\$ 865,785
Total fringe benefits				\$ 318,678	\$ 318,678

Fringe Benefits

Rate				36.81%	
Fringe	\$ 318,678	\$ -		\$ 318,678	

Indirect Costs

Indirect Salaries	\$ 205,538
Fringe on ID Sal	\$ 75,654
Indirect Costs	\$ 208,800
Fringe on indirect	\$ -
Total indirect	\$ 489,993
Indirect Base	\$ 903,270
Rate	54.25%

GWRC
Fringe Benefit Pool
FY18

I. Schedule of Benefits

B. Social Security	\$	53,679
C. Medicare	\$	12,554
D. Unemployment Ins	\$	-
E. Workers Comp	\$	1,200
F. Retirement	\$	93,245
H. Health Insurance	\$	145,000
I. Life & Disability Ins	\$	13,000
Total Value of Benefits	\$	318,678

GEORGE WASHINGTON REGIONAL COMMISSION
Indirect Expenses
Provisional
FY 2018 - Provisional

Space and Equipment		
Occupancy	\$ 94,000	
Telephone	\$ 10,000	
Equipment Rental/RepairsMaint	\$ 24,000	
Furn/Fixture Replacement	\$ 15,000	
Equipment Purchase	\$ 4,000	
Total Value Equipment and Space		\$ 147,000
Operations		
Supplies	\$ 7,000	
Postage	\$ 3,500	
Subscriptions/Publications	\$ 300	
Local Government Management	\$ 1,000	
Professional Fees	\$ 23,000	
Membership	\$ 8,000	
Travel	\$ 11,000	
Insurance	\$ 2,500	
Interest	\$ 4,000	
Public Relations	\$ 500	
Consultant	\$ 1,000	
Total Value of Operations		\$ 61,800
Total Indirect Cost		\$ 208,800



**9b.) Approval of Resolution No. 17-13, Approving the Slate of Officers to
Serve in Fiscal Year 2018**

RESOLUTION NO. 17-13

APPROVING THE SLATE OF OFFICERS TO SERVE IN FISCAL YEAR 2018

WHEREAS, the George Washington Regional Commission (“the Commission”) is the Planning District Commission serving the City of Fredericksburg and Caroline, King George, Spotsylvania and Stafford counties, known together as Planning District 16, and

WHEREAS, the Commission is governed by a ten-member Board that includes a Chairman, First Vice Chairman, Second Vice Chairman, Treasurer and Secretary, which collectively constitute the Commission’s Executive Committee, and;

WHEREAS, the Commission’s By Laws include a provision for the annual rotation among the member localities that determines which locality shall fill each of the officer’s positions, such that the locality represented by the outgoing Secretary shall then fill the Treasurer’s seat, the locality of the outgoing Treasurer shall then fill the Second Vice Chairman’s seat and so forth, with the locality of the outgoing Chairman then filling the Secretary’s seat.

NOW, THEREFORE, BE IT RESOLVED by the George Washington Regional Commission that it hereby approves the following slate to serve as the Executive Committee in Fiscal Year 2018:

Matthew Kelly, City of Fredericksburg – Chairman
Laura Sellers, Stafford County – First Vice President
Paul Trampe, Spotsylvania County – Second Vice president
Ruby Brabo, King George County – Treasurer
Jeff Black, Caroline - Secretary

Adopted by the George Washington Regional Commission at its duly called meeting of June 19, 2017 in the City of Fredericksburg, Virginia, a quorum being present.

Jeffrey Black, Chairman

June 19, 2017



9c.) GWRC Involvement with Opioid Issue



George Washington Regional Commission
406 Princess Anne Street
Fredericksburg, Virginia 22401
(540) 373-2890
Fax (540) 899-4808
www.gwregion.org

Jeff Black
Chairman

Timothy Ware
Executive Director

Date : June 19, 2017

To : GWRC Board

From : Tim Ware

Subject: Opioid Work Group

You had asked that I gather additional information of how GWRC would be utilized in the Work Group established to battle the Opioid addiction issue within our region. Staff has been involved in the creation of this workgroup since the Opioid conference and town hall held last month. You had also requested that I obtain clarification of what role GWRC would play in the leadership of the group.

Structure for the effort would be as follows:

- A Healthy Community Advisory Council would be created from local leaders within the community committed to finding solutions to the Opioid problem in the area.
- The Community Collaborative for Youth and Families would provide administrative and programmatic oversight for the effort. The Collaborative is a network of organizations working to improve the lives of youth and their families in the region. By working together, the Collaborative combines existing resources to decrease the risk factor in young lives, including substance abuse, violence, criminal activity, school dropout and mental health issues. (Information attached)
- The Rappahannock Area Community Services Board (RACSB) will serve as fiscal agent.

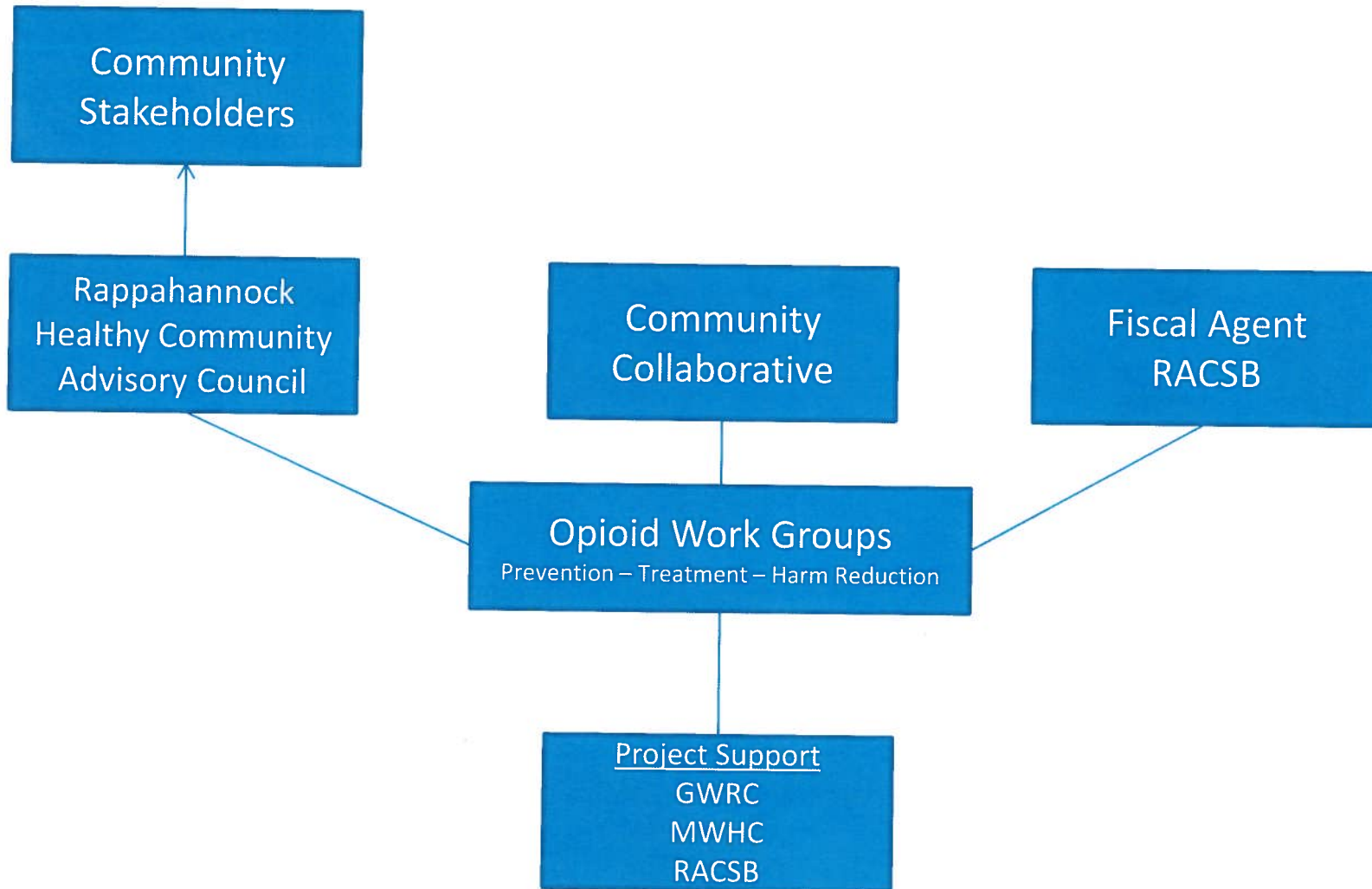
Initial discussions have indicated that GWRC, Mary Washington Healthcare and RACSB will play significant role. It is planned that there will be three work committees within the structure. They will be Prevention, Treatment and Harm Reduction. GWRC would most likely staff these committees offering administrative support and meeting preparation. The Agency would also be very active in searching for funding opportunities that would support the total effort financially.



DRAFT

Organizational Structure

DRAFT





Community Collaborative for Youth and Families

www.thecommunitycollaborative.org

Our Mission:

Cultivate a thriving community through an inclusive collaborative helping youth and families acquire the foundation to be stable and successful.

Fact Sheet

What is a collaborative?

A collaborative is a network of organizations working toward a unified set of goals, which can be most successfully achieved by joining forces.

How does a collaborative work?

Member organizations evaluate their service strengths, compare them with unmet community needs and develop a plan to jointly address these needs.

What is the mission of our Collaborative?

To improve the lives of youth and their families in Planning District 16. By working together, the Collaborative combines resources to decrease the risk factor in young lives, including substance abuse, violence, criminal activity, school dropout and mental health issues.

What does the Collaborative hope to accomplish?

The Collaborative strives to promote resiliency through skill building by identifying gaps in services and reaching those who may fall through the cracks. The assumption is that by working together a more productive outcome will be reached than by working independently. The Collaborative gives temporary support to help residents achieve permanent change.

Who are members of the Collaborative?

Approximately 30-35 members represent a range of social services non-profit organizations and local government agencies.

How is the Collaborative structured?

The Rappahannock Office on Youth is the fiscal agent for the Collaborative. The Collaborative consists of a Chairman and Vice Chairman, a leadership group and various committees. All serve as volunteers. Donna Krauss is Chairperson and Michelle Wagaman is the Vice Chairman. Ben Nagle is the Chairman Emeritus. Committees are: Education and Training; Membership; Marketing and Media; Fund Development; and Data and Evaluation.

What is the Collaborative's value to agencies and the community?

By organizing partnerships, the Collaborative is able to deliver more comprehensive services and more effectively meet community needs. This approach allows easier access to services by community members. Grantors look favorably upon partnerships.

How will the Collaborative be funded?

Each organization in the Collaborative already seeks funds to operate. The Collaborative will require relatively small grant funding to coordinate the efforts of member organizations.

What can you do?

Examine your organization to determine the best way of working with other groups and bring your ideas to the Collaborative. Together, we will achieve a multiplier effect on improving lives!

Ms. Donna S. Krauss, Chairperson (540-658-4622; dkrauss@staffordcountyva.gov)
Ms. Michelle Wagaman, Vice-Chairperson (540-940-2314; mwagaman@racs.state.va.us)



<https://www.facebook.com/thecommunitycollaborative/>



Community Collaborative for Youth and Families

www.thecommunitycollaborative.org

Our Mission:

Cultivate a thriving community through an inclusive collaborative helping youth and families acquire the foundation to be stable and successful.

Committee Structure

The Community Collaborative for Youth and Families maintains six (6) committees that support the organizational structure. An overview is provided below for each of those committees.

Leadership Team

Purpose: *Provide leadership and guidance to the Collaborative. Act as the administrative oversight authority for all Collaborative functions.*

Members:

- Donna Krauss, Chairperson
- Michelle Wagaman, Vice-Chairperson
- Bobby Anderson
- Michelle Hedrich
- Ben Nagle, Chairman Emeritus
- Sarah Walsh

Membership Committee

Chairman: Fran Meyer

Purpose: *To support the growth and sustainability of the Collaborative through recruitment of new members, orientation, and retention of members to enhance efforts of the Collaborative.*

Objectives:

- Plan and implement orientation meetings;
- Share and explain promotional materials to potential members while ensuring current members have access to current materials;
- Identify and recruit new members; and
- Cultivate connectivity among current members.

Education and Training Committee

Chairman: Deb Lokrantz

Purpose: *To plan, host, and collaborate on trainings and workshops to educate the community as a whole. Through our events, provide other committees and partnering agencies with information for planning, collaboration, marketing, professional development and recruiting purposes.*

Objectives:

- Contact agencies and community partners to compile and maintain a list of existing programs, educational activities, and scheduled events;
- Identify unmet needs in the community; and
- Design and implement quarterly educational events and evaluation activities.

Data and Evaluation Committee

Chairman: Sherry Norton-Williams

Purpose: *To collect and analyze the data collected in Planning District 16 by the Collaborative and use the information to evaluate the activities as it relates to the strategic plan.*

Objectives:

- Partner with Planning District 16 school systems to facilitate student participation in survey;
- Collect and tabulate data into reports;
- Collect and analyze data from partnering agencies as it relates to the proposed outcomes/activities in the strategic plan; and
- Annually report the outcomes achieved by partnering agencies as it relates to the Collaborative.

Ms. Donna S. Krauss, Chairperson (540-658-4622; dkrauss@staffordcountyva.gov)
Ms. Michelle Wagaman, Vice-Chairperson (540-940-2314; mwagaman@racs.state.va.us)

Marketing and Media Committee

Chairman: Vassi Griffis

Purpose: *To promote and publicize all events and trainings carried out by the Collaborative as well as other events being held within Planning District 16 that support the purpose of the Collaborative. To ensure that all committee members, other community partners and potential participants/families are aware of Collaborative initiatives and activities.*

Objectives:

- Create and distribute all marketing materials for events hosted by the Collaborative;
- Monitor other similar/relevant events of participating Collaborative organizations; and
- Brainstorm additional methods for improved publicity of events/trainings to increase participation year-to-year.

Funds Development Committee

Chairmen: Michelle Hedrich

Purpose: *To identify and acquire the funds necessary to support the endeavors of partnering agencies in the Collaborative and specific Prevention activities identified in the strategic plan of the Collaborative for Planning District 16.*

Objectives:

- Research grant funding;
- Coordinate grant writing for the Collaborative;
- Plan fundraising events
- Connect partnering agencies with available funding opportunities; and
- Develop partnerships for available fund requests.



10a.) Legislative Agenda

George Washington Regional Commission CAO's
2017 General Assembly Highlights
June 2, 2017

HB 1697-Danny Marshall/Extension of approvals to address the housing crisis. The bill passed, but we can consider this a small “win” for us. The extension is from 2017 to 2020 versus the introduced bill which would have been to 2022. We would like input from local staff on the problems that have been caused by these extension, such as unfinished subdivision roads not being taken into the state system, so we can begin laying the ground work to prevent further extensions (in the 2018 or 2019 session). It would also be helpful to track building permit activity over time to determine if housing starts are depressed or not.

HB 1774 – Keith Hodges/Stormwater management; work group to examine ways to address the impact of the “donut hole” of SW admin for small rural localities under the CBPA. **Implementation of new VSMP regs delayed by 1 year.**

HB 1776 – Greg Habeeb/Utility Facilities Act; associated facilities of an electrical transmission line. Although the Governor was asked for an amendment to limit its impact to SW Va., he signed it as passed. It becomes effective July 1. **Do we want to come back in with a bill in 2018 along the lines of the changes we had hoped the Governor would make?**

SB 1343 – Scott Surovell/Guardian ad litem; reimbursement for cost. **This was a win. Now excludes Social Services.**

HB 2108 – Kathy Byron/Virginia Wireless Services. This **Bill made innocuous --- However, in tandem with the Wireless Infrastructure bill (SB1282 below) ---- this was the industry's attempt to have their way with local government.**

SB 1282 – McDougle/Wireless communication infrastructure; procedure for approval by localities. **The Industry used local governments' concern about HB 2108 (above) to divide resources as a means of advancing this bill. Amended to not include new large towers in the streamlined review/approval process that was mandated for small cell facilities. BUT VACo/VML forced to agree to reexamine that issue in a GA appointed work group meeting this summer. A large tower bill in some form will be back in 2018.**

HB 2145 – James LeMunyon/DPOR; regulation of land surveyor photogrammetrists. **This bill will likely return in the 2018 session and represents burdensome regulation on local government GIS staff.**

SB 795 – Glenn Sturtevant/Register of funds expended; required posting by localities and school divisions on public gov't website. **This bill was “killed” again this year but it will return. The call for greater transparency is not going away. Suggest that a way be found to accomplish the most rudimentary of reporting “checkbook register.” Exemptions must be carved out.**

SB 962 – Emmett Hanger/Sales and use tax; nexus for out-of-state businesses. **Would like to know if you see any impacts on local revenue.**

SB 1578 – Tommy Norment/Short-term rental of property; registration of persons operating property for rental. **Fair to say that the as-passed bill was clearly favorable to local governments and the hospitality industry. VACo/VML has put together some guiding principles to be helpful to local governments as they create/amend local ordinances.**

Local Fiscal Stress - while Senator Emmett Hanger’s resolution calling for an legislative study of local government fiscal stress did not make it through, there was language imbedded in the state budget dealing with local government fiscal stress that creates a joint subcommittee of the money committees to look at 1) savings opportunities from increased regional cooperation and consolidation of services; 2) local responsibilities for service delivery of state-mandated or high priority programs; 3) causes of local fiscal stress among local governments, potential financial incentives & other governmental reforms to encourage increased regional cooperation; and 4) the different taxing authorities of cities and counties.

SB 1491 – Richard Stuart/Agritourism activity; definition to include rental of a single-family residence. **This one may be back**

Lastly, budget language calls for a study of farm winery – Budget language calls on the Office of Secretary of Agriculture/Forestry to examine regulations related to noise, traffic and the viability of the farm winery industry. The Secretary’s office has a call for proposals out to four universities for them to coordinate meeting/facilitation and information gathering/data collection. They hope to line that up in May, then schedule regional meetings in the June-August timeframe. Anticipating there will be regional meetings, perhaps two per location, that will allow voices of vineyard/winery owners to be heard separately from elected officials/concerned citizens. The number/location of meetings is TBD, depending on what they think is needed to best accommodate participation. Report due November 30.



**10b.) Approval of Resolution No. 17-14, Recognizing the Dedicated Service
of Jeffrey Black**

RESOLUTION NO. 17-14

RECOGNIZING THE DEDICATED SERVICE OF JEFFREY BLACK

WHEREAS, the George Washington Regional Commission (“the Commission”) is the Planning District Commission serving the City of Fredericksburg and Caroline, King George, Spotsylvania and Stafford counties, known together as Planning District 16, and

WHEREAS, Mr. Jeffrey Black served as Chairman of the Commission from July 2016 to June 2017 and;

WHEREAS, Mr. Black carried out his responsibilities with great diligence and dedication.

NOW, THEREFORE, BE IT RESOLVED by the George Washington Regional Commission expresses its deepest appreciation and most sincere thanks to Mr. Jeffrey Black for his dedicated service as the Commission’s Chairman.

BE IT FURTHER RESOLVED, that the Commission authorizes that a Plaque of Appreciation be presented to Mr. Jeffrey Black as a token of its esteem appreciation for his dedicated service.

Adopted by the George Washington Regional Commission at its duly called meeting of June 19, 2017 in the City of Fredericksburg, Virginia, a quorum being present.

Matthew Kelly, First Vice Chairman

June 19, 2017