

**MINUTES OF THE MEETING OF THE
MARY BALL WASHINGTON REGIONAL COUNCIL**

February 11, 2019
Rappahannock Community College
Glenns, Virginia

MEMBERS PRESENT AND VOTING: Vice-Chair – Carlton Revere, Wally Beauchamp, Lou Belcher, Elizabeth Crowther, Bruce Davis, Val Foulds, Stephanie Heinatz, Lisa Hull, Ann Lewis, Kim McClellan, John Wells, Kimberly Young

MEMBERS ABSENT: Chair – William Beale, Steve Goodall, Mike Jenkins, Morgan Quicke, Anne Richardson, Bryan Taliaferro

OTHERS IN ATTENDANCE: Jackie Davis, Jerry Davis, Todd Gillingham, Kiana Perez, Jason Perry, Liz Povar

STAFF: GWRC – Kate Gibson, Linda Millsaps, **Community Futures** – Neal Barber

CALL TO ORDER

Mr. Revere called the meeting to order at 11:00 am with a quorum present.

PUBLIC INVOLVEMENT

No members of the public wished to speak.

JANUARY 3, 2019 MEETING MINUTES APPROVAL

Mr. Davis moved to approve the January 3, 2019 Meeting Minutes, and Ms. Lewis seconded the motion. The motion passed unanimously.

FINANCIAL REPORT

Ms. Gibson presented the financial report for April 2017-December 2018. The new report format shows both capacity building funding and project funding across several fiscal years. Mr. Davis moved to approve the financial report, and Mr. Beauchamp seconded the motion. The motion passed unanimously.

BYLAWS AMENDMENT APPROVAL

Mr. Revere overviewed the proposed amendments, including setting term limits for the Chair and Vice Chair, establishing an Executive Committee, and defining term length for committee members. The draft Bylaws had been sent to the Regional Council on January 11, 2019.

Dr. Crowther moved to approve the Bylaws amendment and Ms. Foulds seconded the motion. The motion passed unanimously.

EXECUTIVE COMMITTEE APPROVAL

The Nominating Committee presented the following slate of Executive Committee members:

- William Beale, Chair
- Carlton Revere, Vice Chair
- Wally Beauchamp
- Lisa Hull
- Kim McClellan

Dr. Crowther moved to approve the slate of Executive Committee members as presented and appoint those individuals to the Executive Committee. Dr. Wells seconded the motion. The motion passed unanimously.

FY20 PER CAPITA APPLICATION PACKET DISCUSSION & APPROVAL

Ms. Gibson presented the draft application packet for FY20 project applications, and overviewed changes from the FY19 project application packet. Changes include updating the estimated funding available to \$2,000,000; adding reference to new guidance documents from DHCD and the State Board; updating averages wage data for Region 6 as a whole and each subregion; updating the timeline with 2019 and 2020 dates; and adding a question on consultation with subject matter experts to the application form in order to mirror the State Board application.

Mr. Beauchamp moved to approve the FY20 project application packet as presented and Ms. McClellan seconded the motion. The motion passed unanimously.

CAPACITY BUILDING APPLICATIONS DISCUSSION & DETERMINATIONS

The Regional Council received two capacity building applications, Good Jobs Here - GWRC Region Community Based Economic Development Plan and Northern Neck Region-Wide Site, Building & Infrastructure Study. The Interview Panel met with project applicants on February 4 to better understand project proposals and develop recommendations for the full Regional Council.

Mr. Revere overviewed the proposals, summarized the discussions that occurred during the Interview Panel meetings, and presented the Interview Panel's recommendations. The Interview Panel recommends approval of both projects, with comments for strengthening the proposals.

Ms. McClellan moved to approve the Good Jobs Here - GWRC Region Community Based Economic Development Plan and Northern Neck Region-Wide Site, Building & Infrastructure Study capacity building projects. Ms. Lewis seconded the motion. The motion passed unanimously, with Ms. Hull, Ms. Young, Ms. McClellan, and Mr. Davis abstaining.

ENTREPRENEURIAL ECOSYSTEM STUDY OUTCOMES DISCUSSION

Mr. Barber presented a six-page summary of TEConomy's final report and recommendations from the Entrepreneurial Ecosystem Study. The Regional Council then discussed appropriate next steps for implementing the recommendations. The Council determined that a working group should meet

to catalogue exiting efforts that exist within the region and prioritize the recommendations from the study. The following Council members volunteered to serve on the Committee:

- Stephanie Heintz
- Kimberly Young
- Lou Belcher
- Carlton Revere

GROWTH & DIVERSIFICATION PLAN UPDATE DISCUSSION

Staff informed the Regional Council that the Growth & Diversification Plan must be updated every two years. The current plan was adopted in September 2017. The Executive Committee will have a further discussion on how to go about updating the plan.

CURRENT PROJECT REPORTS

Liz Povar provided an update on the PamunkeyNet Business Plan project. Jerry Davis provided updates on the Flexible Office Space Due Diligence and Welding Training Program projects. Dr. Wells and Ms. Gibson provided updates on the Virginia Sea Grant Planning Grant project.

COIA TRAINING REMINDER

Ms. Gibson provided Council members a copy of the Regional Council COIA Policy, and reminded members that COIA training must be completed at least once every two years.

MEETING SCHEDULE

The next meeting of the Regional Council will take place on April 8, 2019. Mr. Revere asked that staff ensure upcoming meeting dates are listed on the GO Virginia website. Also, staff will schedule meetings for 2020.

ADJOURNMENT

Being no further business, the meeting was adjourned at 12:30 pm.

Respectfully submitted,
Kate Gibson, Deputy Director
George Washington Regional Commission