



**Policy Committee Meeting Minutes
July 18, 2011**

<http://www.fampo.gwregion.org/fampocommittees.html>

Members Present:

Mr. Harry Crisp, Chair, Stafford County
Mr. Michael Neuhard, Stafford County
Ms. Mary Katherine Greenlaw, City of Fredericksburg
Mr. Beverly Cameron, City of Fredericksburg
Mr. Douglas Barnes, Spotsylvania County
Mr. Jerry Logan, Spotsylvania County
Mr. Gary Skinner, Spotsylvania County
Mr. Alfred Harf, Potomac and Rappahannock Transportation Commission (PRTC)
Mr. Quintin Elliott, Virginia Department of Transportation (VDOT)
Ms. Jamie Brown-Porter, Virginia Department of Transportation (VDOT)
Mr. Robert Wilson, Department of Rail and Public Transportation (DRPT)

Others Present:

Ms. Doris McLeod, Virginia Department of Environmental Quality (CDEQ)
Mr. Craig Van Dussien, Virginia Department of Transportation (VDOT)
Mr. Jim Ponticello, Virginia Department of Transportation (VDOT)
Mr. Dan Grinnell, Virginia Department of Transportation (VDOT)
Ms. Kathy Beck, Fredericksburg Regional Transit (FRED)
Ms. Wendy Kimball, Fredericksburg Regional Transit (FRED)
Mr. Arnie Levine, Fredericksburg Regional Transit (FRED)
Mr. Scott Shenk, Free Lance Star
Mr. Rupert Farley, Citizen

Staff Members Present:

Mr. Eldon James, Interim Executive Director, GWRC
Mr. Lloyd Robinson, FAMPO
Ms. Diana Utz, GWRC
Mr. Andy Waple, GWRC/FAMPO
Ms. Marti Donley, GWRC/FAMPO
Mr. Danny Reese, GWRC/FAMPO

CALL TO ORDER

Chairperson Mary Katherine Greenlaw called the meeting to order at 7:19 p.m.

DETERMINATION OF QUORUM

A quorum was present.

APPROVAL OF FAMPO AGENDA

The following are the requested changes to the agenda:

- Item 16f.) *FAMPO Resolution No. 11-29, Recognizing the Dedicated Service of Mary Katherine Greenlaw* was added.
- Item 17a.) *Corridors of Statewide Significance* was deferred until September.

A motion was made by Mr. Skinner and seconded by Mr. Barnes to approve the FAMPO Agenda of June 20, 2011 as amended. The Board approved unanimously.

PUBLIC INVOLVEMENT

No comments from the public were made.

ACTION ITEMS

a.) Approval of FAMPO Meeting Summary of June 20, 2011

A motion was made by Ms. Greenlaw and seconded by Mr. Harf to approve the Summary of the FAMPO Meeting of May 16, 2011. The Board approved, with Mr. Skinner and Mr. Neuhard abstaining.

b.) Approval of FAMPO Resolution No. 11-25, Amending the RSTP and CMAQ Funding Project Selection and Prioritization Methodology to Include New Project Selection Process

The FAMPO CMAQ and RSTP Project Selection and Prioritization Methodology was adopted on May 18, 2009, and due to recent changes in state policies, as well as to adhere to 23 CFR 450.330, this resolution reflects the manner in which CMAQ and RSTP projects are selected.

A motion was made by Ms. Greenlaw and seconded by Mr. Skinner to approve FAMPO Resolution No. 11-25, Amending the RSTP and CMAQ Funding Project Selection and Prioritization Methodology to Include New Project Selection Process. The Board approved unanimously.

c.) Approval of FAMPO Resolution No. 11-26, Amending the FY 2012-2015 Transportation Improvement Program (TIP) to Include New Funds and Projects from the FY 2012-2017 Six Year Improvement Program (SYIP) and to Amend the CMAQ and RSTP Project Selection Description Language

This resolution amends the language within the FY 2012-2015 TIP to include new projects and new funds from the FY 2012-2017 SYIP which brings the TIP document into full compliance with 23 CFT 450.330. This resolution also amends the language of the CMAQ and RSTP Project Selection Description within the FY 2012-2015 TIP.

A motion was made by Mr. Barnes and seconded by Mr. Skinner to approve FAMPO Resolution No. 11-26, Amending the FY2012-2015 Transportation Improvement Program (TIP) to Include New Funds and Projects from the FY 2012-2017 Six Year Improvement Program (SYIP) and to Amend the CMAQ and RSTP Project Selection Description Language. The Board approved unanimously.

d.) Approval of FAMPO Resolution No. 11-27, Adopting a Self-Certification Process Which Establishes a Procedural Guidance for Verifying the Process and Implementation of the Yearly Self-Certification

During the Federal Certification Review in 2010, it was recommended that FAMPO develop a procedural guidance for verifying the process and implementation of the annual self-certification process. This self-certification process includes a schedule and a checklist. This has been shared with the Federal Highway

Administration (FHWA), Virginia Department of Transportation (VDOT), FAMPO Technical Committee (FTC) and Transportation Advisory Group (TAG) and is recommended for adoption by the Policy Committee.

A motion was made by Mr. Harf and seconded by Ms. Greenlaw to approve FAMPO Resolution No. 11-27, Adopting a Self-Certification Process Which Established a Procedural Guidance for Verifying the Process and Implementation of the Yearly Self-Certification. The Board approved unanimously.

e.) Approval of FAMPO Resolution No. 11-28, Authorizing a Budget Revision for FTA Team Grant #VA-95-X008-02

Regional Surface Transportation Program (RSTP) and Congestion Mitigation and Air Quality Improvement Program (CMAQ) allocations were passed this spring which provided FRED with funding for a six-year schedule of bus replacements. Since the allocations were adopted by FAMPO, they were changed slightly in Richmond, causing the Fredericksburg Regional Transit (FRED) to not be able meet its near term bus replacement schedule. This resolution provides a solution to that problem.

FAMPO provided substantial CMAQ funds to FRED to be used for Demonstration Routes in Stafford County. Those funds have been flexed to the Federal Transit Administration (FTA) and are currently obligated under the above TEAM Grant for use as operation assistance for FRED Routes in Stafford County that are no longer in service. FRED has proposed that the budget for the TEAM Grant be revised to use the unexpended operating funds to purchase replacement buses. FAMPO and VDOT will work together in the development of the FY 2013-2018 SYIP to reallocate the funds previously intended for FRED bus replacement to other regional projects.

This resolution revises the TEAM Grant budget to authorize the funds to be used for the FRED replacement buses. Also during the development of the FY 2013-2018 SIP, the unexpended funds will be reallocated to other regional projects.

A motion was made by Ms. Greenlaw and seconded by Mr. Harf to approve FAMPO Resolution No. 11-28, Authorizing a Budget Revision for FTA Team Grant #VA-95-X008-02. The Board approved unanimously.

f.) Approval of FAMPO Resolution No. 11-29, Recognizing the Dedicated Service of Mary Katherine Greenlaw

This resolution authorized that a Plaque of Appreciation be presented to Ms. Greenlaw for her service as Chairperson of the FAMPO Policy Committee from July 2010 through June 2011 as a token of FAMPO's esteem and appreciation for her dedicated service.

A motion was made by Mr. Skinner and seconded by Mr. Elliott to approve FAMPO Resolution No. 11-20, Recognizing the Dedicated Service of Mary Katherine Greenlaw. The Board approved unanimously.

DISCUSSION ITEMS

a.) Corridors of Statewide Significance

This discussion item was deferred until the meeting in September.

b.) Fredericksburg 8-Hour Ozone Maintenance Plan Update

Ms. Doris McLeod, Virginia Department of Environmental Quality (DEQ) Air Planner, gave a presentation on a proposed revision to be drafted in the Fredericksburg 8-Hour Ozone Maintenance Plan. The presentation provided information regarding the following:

- MOVES (Motor Vehicle Emission Simulator) Background
- Maintenance Plan Background
- Why a Revision to the Maintenance Plan is Needed
- Timeline for the Plan Revision

The proposed 65 ppb standard will cause a drastic reduction in the amount of CMAQ funds made available unless Congress suddenly increases the amount of CMAQ funds.

This presentation can be viewed by clicking on the following URL address: http://www.fampo.gwregion.org/pdf/policycommittee_pdf/071811_PC/Fredericksburg%208-Hour%20Ozone%20Maintenance%20Plan%20Update%20Presentation.pdf

VDEQ will open a Public Comment Period beginning August 15, 2011 through September 16, 2011 on the proposed revision to the Fredericksburg 8-Hour Ozone Maintenance Plan Update. A Public Hearing is scheduled for Friday, September 16, 2011 at 10:30 at the GWRC/FAMPO office located on 406 Princess Anne Street in Fredericksburg, Virginia. The proposed revision consists of updating the motor vehicle emissions budgets for nitrogen oxides (NOx) using EPA's motor vehicle emission factor model (MOVES2010) in order to help ensure that the Fredericksburg region can properly demonstrate transportation conformity. A copy of the proposal can be viewed at the following URL address: <http://www.deq.state.va.us/air/pubnotice/drafts/plan/fnapro.pdf>

c.) Bonus Obligation

Included in the meeting packet were a transmittal letter and a resolution from Stafford County stating if there were any Bonus Obligation funds available that they be applied to maintenance type projects the county. Currently, the region does not have any Preliminary Engineering (PE) projects that are ready to receive Bonus Obligation funds. Bonus Obligation funds are funds not obligated by states and are withdrawn and redistributed to other states.

d.) TIGER Discretionary Grants (TDG)

The TIGER II Discretionary Grant program appropriated \$527 million for National Infrastructure Investments. The funds are to be awarded on a competitive basis for projects that will have a significant impact on the Nation, a metropolitan area or a region. \$140 million will be allocated to rural areas. Pre-applications must be submitted by October 3, 2011, and the final applications must be submitted by October 31, 2011. The primary selection criteria are mostly infrastructure based and put focus on *State of Good Repair, Economic Competitiveness, Livability, Environmental Sustainability and Safety*. Projects that help to create jobs and stimulate the economic are also favored. The secondary selection criteria focus on *Innovation and Partnership*. After consultation with the FAMPO Technical Committee (FTC) and Virginia Department of Transportation (VDOT), FAMPO does not have any projects that meet the qualifications of the criteria.

e.) L RTP Socio-Economic

Parson Brinckerhoff (PB) will be assisting the FAMPO staff in the development of the socioeconomic forecast. Kevin Byrnes, Director of Regional Planning, is the project manager of the project.

STAFF AND AGENCY REPORTS

Mr. Robinson will be attending the Virginia Association of Planning District Commission (VAPDC) meeting at the end of July. There will also be a Virginia Association of Metropolitan Planning Organizations (VAMPO) meeting in which Mr. Robinson will be representing FAMPO at the staff level.

FAMPO BOARD MEMBER COMMENTS

Rappahannock and Potomac Transportation Commission (PRTC): One of the recommendations from FAMPO for a change in state law regarding packaged procurements became effective in July. Also, the threshold for small purchases has been increased for goods and services from \$50,000 to \$100,000, and for professional services has increased to \$50,000 from \$30,000. PRTC will be revising their procurement policy to conform to the changes under the state procurement policy, and it maybe something FAMPO would consider as well.

Department of Rail and Public Transportation (DRPT): DRPT in compiling a list of Bonus Obligation and recommendations did put in for the Federal share for the Brooke and Leeland Stations parking lots for the amount of \$640,000.

FAMPO CORRESPONDENCE

- Notice-to-Proceed letter to Kimley-Horn for the design of the US Route 1 Road Widening project in North Stafford County and Southern Prince William County.
- Letter appointing Mr. Robert H. Wilson, DRPT Chief of Public Transportation, as a representative to the FAMPO Policy Committee.
- Email regarding an administrative amendment to transfer all unexpended funds from the Rest Area Access Study (UPC #87768) to the Rest Area Access Project (UPC #101595). This involves no new funds and is simply done to comply with a technical request from Federal Highway Administration (FHWA).
- Letter of Support for the Virginia Land Conservation Foundation Grant

FAMPO COMMITTEE MEETING MINUTES

The FAMPO Committee Meeting minutes are included in the meeting packet.

ADJOURN FAMPO MEETING/NEXT MEETING, September 19, 2011

The meeting was adjourned at 8:35 p.m.