

May 17, 2011

**MINUTES OF THE MEETING OF THE
GEORGE WASHINGTON REGIONAL COMMISSION**

May 16, 2011

The Robert C. Gibbons Conference Room
406 Princess Anne Street, Fredericksburg, Virginia

MEMBERS PRESENT AND VOTING: **Caroline:** Robert J. Popowicz (1st Vice Chairman); **Fredericksburg:** Mary Katherine Greenlaw (2nd Vice Chairman), George C. Solley; **King George:** Joseph W. Grzeika, Dale W. Sisson, Jr. (Chairman); **Spotsylvania:** Jerry I. Logan (Secretary), Gary Skinner; **Stafford:** Harry E. Crisp, II (Treasurer).

MEMBERS ABSENT: Wayne A. Acors, Caroline County; Paul Milde, Stafford County; Gary Skinner, Spotsylvania County.

INVITED GUESTS: Sean T. Connaughton, Secretary of Transportation; Anthony Moore, Deputy Secretary of Natural Resources; Eldon James, Eldon James & Associates.

STAFF: Robert H. Wilson, Executive Director; Lloyd P. Robinson, Director of Transportation Planning; Kevin F. Byrnes, Director of Regional Planning; Diana Utz, GWRideConnect Director; Andy Waple, Principal Transportation Planner; David Lee, Principal Regional Planner; Marti Donley, Senior Regional Planner; Daniel Reese, Regional Planner.

CALL TO ORDER: Chairman Sisson called the meeting to order at 6:01 p.m. with a quorum present, which was followed by the Pledge of Allegiance.

APPROVAL OF THE GWRC AGENDA: Mr. Robinson asked that the agenda be amended to add item 11.h., "Award." Mr. Grzeika made a motion that was seconded by Mr. Crisp to approve the meeting agenda, as amended. The motion was approved unanimously.

DISCUSSION OF INTERIM EXECUTIVE DIRECTOR: This discussion was held in closed session in accordance with 2.1-344(A)(1). Immediately following the closed session, each of the commissioners certified that the meeting was back in open session.

APPROVAL OF THE MINUTES OF THE MEETING OF APRIL 18, 2011:

Ms. Greenlaw made a motion that was seconded by Mr. Crisp to approve the minutes of the meeting of April 18, 2011.

PUBLIC INVOLVEMENT: No comments were offered from the public.

FINANCIAL REPORT: Mr. Wilson reported that cash flow has remained steady and that he is continuing to monitor expenses closely, particularly non-personnel expenses. He offered to answer any questions from the members but none were posed to him.

EXECUTIVE DIRECTOR'S REPORT: Mr. Wilson recognized Ms. Donley on her return to the office following her surgery and convalescence. He then informed the members that there would be a public information meeting on the Rural Long-Range Transportation Plan on May 26th at the King George Community Center. He then turned the floor over to Mr. Byrnes, who informed the

members that the U.S. Environmental Protection Agency had designated the Commission as a *Home Performance with Energy Star* (HPwES) program sponsor. Mr. Wilson then turned the floor over to Mr. James, who reported on recent activity in the General Assembly.

OTHER OLD BUSINESS:

No other old business was discussed.

NEW BUSINESS:

Briefing on Virginia's Watershed Implementation Plan

Deputy Secretary Moore briefed the members on the Virginia Watershed Implementation Plan and answered questions.

Resolution No. 11-32, Appointment of Interim Executive Director

After a brief explanation by Mr. Wilson, Mr. Grzeika made a motion that was seconded by Mr. Solley to approve Resolution No. 11-31. The motion was approved unanimously.

Resolution No. 11-32, Authorization for the Executive Committee to Hire a New Executive Director

After a brief discussion, Mr. Grzeika suggested amending the draft resolution made the suggestion to amend the first "Resolved" paragraph by replacing the word "hire" with the word "recommend." Dr. Crisp then made a motion that was seconded by Mr. Solley to approve Resolution No. 11-32, as amended. The motion was approved unanimously.

Resolution No. 11-33, Appointing Authorized Signers for Commission Accounts with StellarOne Bank

After a brief explanation by Mr. Wilson, Ms. Greenlaw made a motion that was seconded by Mr. Popowicz to approve Resolution No. 11-33.

Resolution No. 11-34, Approval of On-call Transportation Planning Consultants

After a brief overview by Mr. Robinson, Mr. Grzeika suggested amending the second paragraph of the draft resolution to clarify that the Commission serves as fiscal agent for the Fredericksburg Area Metropolitan Planning Organization. Mr. Solley then made a motion that was seconded by Mr. Popowicz to approve Resolution No. 11-34, as amended. The motion was approved unanimously.

Resolution No. 11-35, Authorizing the Filing of an Application for a Federal Transit Administration Section 5303 Grant with the Virginia Department of Rail and Public Transportation

After a brief overview by Mr. Robinson, Ms. Greenlaw made a motion that was seconded by Mr. Popowicz to approve Resolution No. 11-35. The motion was approved unanimously.

Preview of Fiscal Year 2012 Commission Budget

Mr. Wilson briefed the Commission on the proposed budget for Fiscal Year 2012, which will be on the agenda of the meeting of June 20th for adoption. Mr. Grzeika asked that all the expenditures associated with the HPwES program be broken out in the budget.

Award

Mr. Wilson was presented with a plaque recognizing his service as Executive Director and congratulating him on his appointment as the Commonwealth's Chief of Public Transportation. He

then thanked the commissioners, the past boards that he served and his many colleagues for their support and friendship during the past five years. Mr. Wilson then expressed special thanks to his staff and Mr. Robinson, who he said were the finest group of people with which he had ever worked.

Briefing by the Commonwealth's Secretary of Transportation

Secretary Connaughton provided an informative briefing on the current activities of and outlook for the Secretariat of Transportation.

Other New Business: No other new business was discussed.

Adjournment: There being no further business, the Commission meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Robert H. Wilson, AICP
Executive Director

(Draft minutes prepared by Daniel Reese, Regional Planner.)